



**Amador Fire Safe Council**  
PO Box 1055, Pine Grove, CA 95665  
[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)



April 16th, 2025  
3:00-5:00  
Virtual & In-Person Meeting

| Attend In-Person   | Attend Virtually  |
|--|---|
| 19888 Church Street, Pine Grove<br>(Behind Pine Grove Park)<br>Volcano Communications Tech<br>Center | Join Zoom Meeting<br><a href="https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09">https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09</a><br>Meeting ID: 267 484 6542<br>Call-In Number: 1(669)900-6833<br>Code: 2674846542#<br>Passcode: 1055 |

### AGENDA

1. Approve/Modify Agenda\*
2. Approve March Minutes\*
3. Introductions
4. Treasurers Report (John)\*
5. State of Insurance Discussion – Anna Lintz, Insurance Agent, State Farm Insurance
6. Ingress & Egress Project Update – Todd Bertwell, Project Manager, Amador RCD/FSC
7. Local Hazard Mitigation Plan (LHMP) Update – Todd Bertwell, Project Manager, Amador RCD/FSC
  - a. Discussion regarding AFSC serving as a Participating Jurisdiction in the 2025 LHMP update\*
8. Coordinator Report (Amanda)
  - a. Coordinator Grant Draft Workplan
9. Partner Updates
  - a. Cal Fire
  - b. Amador Fire Protection District
  - c. Bureau of Land Management (BLM)
10. Public Comment
11. Other items/adjourn

\*Action items  
Meeting will be recorded.



**AMADOR FIRE SAFE COUNCIL BOARD MEETING**  
**March 19, 2025 3:00pm**



Board Present: Patrick Minyard (PM), Chris Dow (CD), Susan Peters (SP), Frank Leschinsky (FL), Richard Yarnell

Proxy votes: Chris Dow has John Heissenbuttel's proxy  
Susan Peters (SP) has Connie Gonsalves's proxy

Staff Present: Amanda Watson (AW), Dana Simpson (DS)

1. Approve/Modify Agenda – *CD motioned for approval; FL seconded, all in favor, motion carried.*
2. Approval of February Minutes – *CD motioned for approval; SP seconded, all in favor, motion carried.*
3. Introductions
4. Treasurers Report: As of Feb 28<sup>th</sup> the bank balance is \$576,119.60.
5. AFSC/ARCD Partnership Agreement – Amendment to Appendix 8\* a. Inclusion of Administrative Assistant Position in the Wage Rate Summary  
*SP motioned for approval; CD seconded, all in favor, motion carried.*
6. Coordinator Report  
AW reviewed Coordinator's report from the Board packet, discussion about federal funding and BLM money – Butte fire source, and NEPA and CEQA might be reducing requirements to expedite the process.
7. Partner Updates
  - a. Cal Fire –Wildfire prevention grants will be released sometime this year – focus maintenance and small fuel breaks around communities
  - b. Amador Fire Protection District –April/May townhall events focus first couple hours of an incident, how evacuations work.
  - c. Bureau of Land Management (BLM) – none
  - d. SPI: \$75 million project with SPI – projects on US Forest Service lands, not allowed on BLM or private lands. Logs will be decked and will go to auction, not directly to SPI. Directly appropriated from US Forest Service – not grant funds. No site locations yet
8. Public Comment  
FL – reported on a new biomass plant in Tuolumne County near Jamestown. Potential use of slash instead of leaving it on the ground. They pick it up, haul it off, and pay for it. More details to follow.  
Beth McAllister asked about the future of the Chipping Program. AW mentioned that this grant is completed and ARCD will be putting in grant application to acquire funding to continue the program.
9. Other items/adjourn

*Meeting Adjourned*

## AMADOR FIRE SAFE COUNCIL

|                                  | 2025 Budget         |    | As of Mar 31, 2025 |
|----------------------------------|---------------------|----|--------------------|
| <b>Expenses</b>                  |                     |    |                    |
| <b>Grants Expenses</b>           |                     |    |                    |
| 305 AFSC Coordinator             | 50,070.00           | 1  | 11,213.78          |
| 306 Finance Manager              | 16,700.00           | 2  | 3,030.08           |
| 307 Outreach Coordinator         | 20,600.00           | 3  | 4,185.97           |
| 308 Technical Assistance         | 2,250.00            | 4  | 4,871.65           |
| 309 Project Management           | 80,800.00           | 5  | 19,910.90          |
| 310 RPF Professional Forester    | 154,625.00          |    | 18,495.00          |
| 320 Groundwork Contracted Labor  | 1,302,520.00        |    | 275,827.44         |
| 325 Consulting Services          | 41,000.00           |    | 0.00               |
| 350 Outreach/Materials/Supplies  | 37,575.00           |    | 54.31              |
| Total Grant Expenses             | <b>1,706,140.00</b> |    | <b>337,589.13</b>  |
| <b>Operating Expenses</b>        |                     |    |                    |
| 311 Bookkeeper (Finance Manager) | 15,310.00           | 6  | 4,018.78           |
| 305-1 AFSC Coordinator           | 8,940.00            | 7  | 0.00               |
| 321 State Filing Fees            | 350.00              |    | 0.00               |
| 325-1 Consultant                 | 5,000.00            | 8  | 0.00               |
| 330 Insurance, D&O               | 3,000.00            |    | 0.00               |
| 343 Bank Charges                 | 50.00               |    | 8.00               |
| 345 Office Supplies              | 1,500.00            |    | 21.44              |
| 346 Postage                      | 400.00              |    | 17.00              |
| 350 General Outreach             | 10,000.00           | 9  | 0.00               |
| 365 Professional Fees            | 600.00              | 10 | 0.00               |
| 365 Telephone                    | 300.00              |    | 0.00               |
| 370 Mileage                      | 4,000.00            |    | 692.54             |
| Other                            | 0.00                |    | 0.00               |
| <b>Total Operating Expenses</b>  | <b>49,450.00</b>    |    | <b>4,757.76</b>    |
| <b>Unrestricted Reserves</b>     | <b>100,000.00</b>   |    | <b>0.00</b>        |
| <b>Total Expenses</b>            | <b>1,855,590.00</b> |    | <b>342,346.89</b>  |

## Revenue

### Grants

|                                |           |    |        |
|--------------------------------|-----------|----|--------|
| PG&E CEMA Program              | 35,000.00 | 11 | 0.00   |
| SNC Tiger Creek Implementation | 18,478.00 |    | 646.90 |

|                                   |                     |                   |
|-----------------------------------|---------------------|-------------------|
| CAL FIRE Ingress/Egress 1         | 161,778.00          | 152,614.54        |
| CAL FIRE Ingress/Egress 2         | 68,994.00           | 13,676.36         |
| SNC County Steward Implementation | 516,980.00          | 1,347.61          |
| Community Fuel Break              | 245,345.00          | 908.40            |
| CAL FIRE Pine Acres Maintenance   | 209,100.00          | 96,634.79         |
| CAL FIRE Upper Rancheria          | 132,250.00          | 56,632.38         |
| SNC RFFCP                         | 70,800.00           | 12,935.24         |
| BLM Rancheria/Thompson Ridge      | 205,965.00          | 1,064.27          |
| CAL FIRE Volcano Hills            | 33,750.00           | 2,889.08          |
| CAL FIRE CWPP                     | 8,000.00            | 0.00              |
| Misc Income                       | 0.00                | 0.00              |
| Contributions                     | 500.00              | 54.24             |
| Indirect/Admin Revenue            | 177,385.00          | 33,955.78         |
| Interest Income                   | 100.00              | 37.17             |
| <b>Total Revenue</b>              | <b>1,884,425.00</b> | <b>373,396.76</b> |

1. Assumes 676 hours/year
2. Assumes 262 hours/year
3. Assumes 490 hours/year
4. Assumes 50 hours/year
5. Assumes 1433 hours/year
6. Assumes 240 hours/year (not billable to grants)
7. Assumes 120 hours/year (not billable to grants)
8. Consulting expense not billable to grants
9. Outreach that is not directly billable to a specific grant
10. Tax preparation
11. Assumes we receive grant.

## Amador Fire Safe Council Fund Balances

|                                 | As of Dec 31, 2024 | As of Mar 31, 2025 |
|---------------------------------|--------------------|--------------------|
| 5591 General Fund               | 88,290.57          | 171,142.65         |
| Savings/Reserve Account         | 150,087.62         | 150,124.64         |
| 4255 PG&E/CWPP                  | 100.00             | 100.07             |
| 4412 Tiger Creek Enhance        | 100.18             | 100.18             |
| 4420 CFSC Coordinator           | 100.13             | 100.13             |
| 4222 Tiger Creek Implementation | 100.03             | 100.03             |
| 4651 Ingress/Egress             | 632.95             | 633.03             |
| 4834 AmCo Stewardship           | 299,313.50         | 299,350.40         |
| 4842 Community Fuel Break       | 199.25             | 199.25             |
| 4842 Pine Acres Fuel Break      | 46,435.75          | 101.08             |
| <b>Total</b>                    | <b>585,359.98</b>  | <b>621,951.46</b>  |

**Amador Fire Safe Council Grant Snapshot**  
as of March 31, 2025

|    | <b>AFSC</b>   | <u>Grant Period</u>    | <u>Amount Awarded</u>  | <u>Direct Cost</u>     | <u>Indirect Cost</u> | <u>Grant Funds Spent to Date</u> | <u>Remaining Advance</u> | <u>Invoiced</u>      | <u>Amount remaining</u> |
|----|---|------------------------|------------------------|------------------------|----------------------|----------------------------------|--------------------------|----------------------|-------------------------|
| 1  | Coordinator (CAFSC) - Round 2 - COMPLETE                    | 4/15/2024 - 12/31/2024 | \$ 173,217.00          | \$ 157,470.00          | \$ 15,747.00         | \$ 159,644.44                    | \$ -                     | \$ 11,436.44         | \$ -                    |
| 2  | Tiger Creek Enhancement 1330 (SNC)                          | 9/13/2021 - 1/1/2027   | \$ 220,200.00          | \$ 200,200.00          | \$ 20,000.00         | \$ 220,200.00                    | \$ -                     | \$ 22,112.52         | \$ -                    |
| 3  | Ingress/Egress (CalFire) 5GG19102                           | 5/13/2020 - 3/1/2025   | \$ 1,044,296.00        | \$ 949,360.00          | \$ 94,936.00         | \$ 1,003,690.05                  | \$ -                     | \$ 66,782.03         | \$ -                    |
| 4  | Ingress/Egress Phase 2 (CalFire) 5GA21119                   | 6/2/2022 - 03/15/2025  | \$ 600,000.00          | \$ 545,455.00          | \$ 54,545.00         | \$ 578,954.92                    | \$ -                     | \$ 88,426.49         | \$ -                    |
| 5  | Pine Acres (CalFire) 5GG20101                               | approval - 3/15/2025   | \$ 515,405.00          | \$ 468,550.00          | \$ 46,855.00         | \$ 188,842.51                    | \$ -                     | \$ 59,892.26         | \$ -                    |
| 6  | Upper Rancheria Community Fuel Break 5GA21149               | 10/17/2023 - 5/31/2025 | \$ 950,010.00          | \$ 863,645.00          | \$ 86,365.00         | \$ 710,265.57                    | \$ -                     | \$ 81,026.58         | \$ 239,744.43           |
| 7  | Tiger Creek Implementation 1200 (SNC)                       | 7/28/2020 - 1/1/2026   | \$ 834,126.00          | \$ 744,756.00          | \$ 89,370.00         | \$ 808,179.48                    | \$ -                     | \$ 57,443.02         | \$ 25,946.52            |
| 8  | Amador Community Fuel Break Develop Proj (CalFire) 5GG21201 | 8/4/2022 - 3/15/2026   | \$ 726,000.00          | \$ 660,000.00          | \$ 66,000.00         | \$ 457,036.28                    | \$ -                     | \$ 32,164.56         | \$ 268,963.72           |
| 9  | Volcano Hills Community Fuel Break - 5TR23100               | 12/2/2024 - 3/15/2027  | \$ 1,018,204.00        | \$ 925,640.00          | \$ 92,564.00         | \$ 3,177.99                      | \$ -                     | \$ 3,177.99          | \$ 1,015,026.01         |
| 10 | RFFCP 1705 (SNC)  | 6/17/2024 - 5/31/2027  | \$ 213,290.00          | \$ 193,900.00          | \$ 19,390.00         | \$ 23,194.94                     | \$ -                     | \$ 20,052.53         | \$ 190,095.06           |
| 11 | AmCo Implementation 1370 (SNC)                              | 8/23/2022 - 1/1/2028   | \$ 1,288,444.00        | \$ 1,171,313.00        | \$ 117,131.00        | \$ 478,064.34                    | \$ 295,395.97            | \$ -                 | \$ 810,379.66           |
| 12 | Rancheria Thompson Ridge - BLM                              | 9/1/24 - 8/31/28       | \$ 778,280.00          | \$ 753,320.00          | \$ 24,960.00         | \$ 2,863.28                      | \$ -                     | \$ 2,863.28          | \$ 775,416.72           |
| 13 | County Wide CWPP 5GG23119                                   | 11/28/2024 - 3/15/2030 | \$ 167,860.00          | \$ 152,600.00          | \$ 15,260.00         | \$ -                             | \$ -                     | \$ -                 | \$ 167,860.00           |
|    |   |                        | <b>\$ 8,529,332.00</b> | <b>\$ 7,786,209.00</b> | <b>\$ 743,123.00</b> | <b>\$ 4,634,113.80</b>           | <b>\$ 295,395.97</b>     | <b>\$ 445,377.70</b> | <b>\$ 3,493,432.12</b>  |

\*matches Unearned Revenue

\*Matches Accounts Receivable



## *Amador County 2024 Local Hazard Mitigation Plan (LHMP) Update*

### What is Hazard Mitigation Planning?

**Hazard mitigation is defined by FEMA as any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards** (44 CFR 201.2). Hazard mitigation is the effort to reduce loss of life and property by lessening the impact of disasters. It is most effective when implemented under a comprehensive, long-term mitigation plan. State, tribal, and local governments engage in hazard mitigation planning to identify risks and vulnerabilities associated with natural disasters, and to develop long-term strategies for protecting people and property from future hazard events. Mitigation plans are key to breaking the cycle of disaster damage, reconstruction, and repeated damage. Developing hazard mitigation plans enables state, tribal, and local governments to:

- Increase education and awareness around threats, hazards, and vulnerabilities;
- Build partnerships for risk reduction involving government, organizations, businesses, and the public;
- Identify long-term, broadly-supported strategies for risk reduction;
- Align risk reduction with other state, tribal, or community plans and objectives;
- Identify implementation approaches that focus resources on the greatest risks and vulnerabilities; and
- Communicate priorities to potential sources of funding.

Ultimately, hazard mitigation planning enables communities to take action to reduce loss of life and property damage, lessening the impact of disasters. ***Moreover, a FEMA-approved hazard mitigation plan is a condition for pursuing FEMA pre- and post-disaster mitigation grants.***

### How Do Counties, Cities, Special Districts, and other local Jurisdictions Participate?

FEMA, through their Local Hazard Mitigation Plan (LHMP), provides a mechanism for local jurisdictions to be part of a FEMA-approved LHMP. There are two primary types of participation to a multi-jurisdictional LHMP: Participating Jurisdiction and Stakeholder. These are detailed below:

**Participating Jurisdiction.** A local agency can be a formal participating jurisdiction to a multi-jurisdictional LHMP Update. This requires development of a Jurisdictional Annex to the LHMP Update that entitles the jurisdiction to seek FEMA approval of the LHMP Update for their jurisdiction and provides the jurisdiction with eligibility for pursuing pre- and post-FEMA mitigation funds. Participating jurisdictions must actively and timely participate in the LHMP Update process by:

- Attending and participating in the Hazard Mitigation Planning Committee (HMPC) meetings
- Identification of hazards and hazard data unique to the jurisdiction and establishing how the hazards, risks, and vulnerabilities differ across the planning area
- Collecting and providing requested data (as available)
- Input to the development of a Jurisdictional Annex
- Formulating a range of mitigation actions for all priority hazards, specific to their jurisdiction
- Reviewing and providing comments on Plan Update drafts
- Coordinating, and participating in the public input process
- Coordinating the formal adoption of the LHMP Update by their governing board
- Implementing the LHMP Update and associated mitigation actions over the next 5-years

**Participation as a Stakeholder.** In addition to participation from formal participating jurisdictions, FEMA requires and encourages other federal, state, and local stakeholder participation in the LHMP development process. Stakeholder participation is critical to the success of any LHMP as they can provide key natural hazard knowledge and data needed to develop a comprehensive LHMP that serves the community. Stakeholder participation includes:

- Attending and participating in the HMPC meetings (5 anticipated over the next 11 months)
- Providing available data/information requested of the HMPC
- Reviewing and providing comments on the Plan Update drafts

### What Participation Role is the best fit for my Jurisdiction?

Participating in an LHMP, regardless of role, is an important element in contributing to successful hazard mitigation planning within a community. Some jurisdictions are better positioned to participating as a stakeholder, while others may benefit from being a participating jurisdiction to a multi-jurisdictional planning effort. ***While it is critical to have key agency participation in a LHMP, not everyone is well suited to be a participating jurisdiction.*** Participating jurisdictions need to be committed to the planning process including, providing a signed a letter of commitment by their governing board and committing to their timely participation in the planning process. ***The most important determining factor in deciding to be a participating jurisdiction in a multi-jurisdictional LHMP effort, is the extent to which a participating jurisdiction has one or more mitigation actions or projects to include in the LHMP to address their priority hazards of concern and are considering pursuing FEMA mitigation grant funding.*** The ability to identify a mitigation action or project in a Jurisdictional Annex is the first step towards determining an agency’s participation role. Each jurisdiction considering participation should consider the following questions:

- Am I committed to providing timely participation to the LHMP development process as described above?
- Can I identify, fund, and implement mitigation actions or projects to be included in my Jurisdictional Annex to address priority hazards of concern to my jurisdiction?
- Do I have the capacity to apply for a **FEMA mitigation grant**? This includes:
  - ✓ Developing a detailed project application (with engineering details included as necessary) and benefit-cost analysis using FEMA’s loss estimation software
  - ✓ Providing a 25% match for the resulting project that is funded 75% by FEMA
  - ✓ Providing grant administration of FEMA grant and project management and oversight of the mitigation project.

***The key to being a participating jurisdiction is having one or more projects that the jurisdiction is likely to pursue FEMA mitigation grant funding over the next five-years covered by this Amador County 2025 LHMP Update. If that is not the case, then participating as a general stakeholder would likely be the best fit for a local jurisdiction.***

**Ongoing Projects**

| <b>Project</b>                           |  |
|--|--|
| Upper Rancheria Fuel Break (URFB)        | Work has started by Krisman on this project and adjacent project AmCo on the Shakeridge Unit. Expected to complete 270 acres by May 2025. Funds from this grant will be utilized to develop CEQA from the Butte Mtn and Mt. Crossman Fuel Breaks. Todd started planning with project forester on CEQA development.   |
| Tiger Creek/Crestview Forest Health      | The PCA and project manager are working with BLM to developed the Pesticide Use Prescription (PUP) a BLM document that is new to the AFSC. The application of approximately 13 acres should only take a single day to accomplish.  |
| AmCo Stewardship Forest Health           | Shakeridge East parcel has been completed. The contractor (Krisman) will finish the ~45 acres of URFB and then complete the nearby AmCo BLM parcel, Quartz Mountain. AW has been working with GL to transition the project management of AmCo. AFSC and project forester, Jan Bray, are working with BLM forester, Roger, to develop Forst Health Thinning RFP on the Buckhorn Unit. This type of prescription is new to AFSC. |
| River Pines Fuel Break                   | River Pine Fuel Break is complete, staff will be evaluating additional projects for remaining funds in Q2 2025.  |
| Volcano Hills Fuel Break                 | TB is working to collect ROEs from landowners and planning CEQA developed with project forester.   |
| Community Fuel Break Development Program | Funded under 2 CalFire grants. Staff are working to take 2 community fuel breaks through the CEQA process. Project are Butte Mtn and mt. Crossman.   |
| Community Wildfire Protection Plan       | The Steering Committee worked to plan the first stakeholder Listening Session, which was held on 4/7. TB is developing the RFP for CWPP development, it is anticipated to be released 4/18.  |

**2025 AFSC Projects in initiation phase (funded)**

| <b>Project</b>  | <b>Project Lead</b>         |
|---|-----------------------------|
| Volcano Hills Fuel Break: Lead                                    | Todd Bertwell               |
| Rancheria/Thompson Ridge Fuel Break                               | Gordon Long                 |
| County-wide Community Wildfire Protection Plan (CWPP) development | Todd Bertwell/Amanda Watson |
| Internal Project Mapping system/Community facing map web apps     | Todd Bertwell/Amanda Watson |
| County-wide Collaboration   | Amanda Watson               |
| Countywide mapping system   | Todd Bertwell/Amanda Watson |
| County-wide monitoring protocol and maintenance intervals         | Amanda Watson/Gordon Long   |

**Projects in-development (unfunded)**

| <b>Project</b>                         | <b>Potential Funding Source</b>       |
|--|---------------------------------------|
| Rendic Fuel Break                      | CalFire WP, BLM, Calfire FH           |
| Butte Mountain Fuel Break              | CalFire WP, BLM                       |
| Jackson Gate/Kennedy Mine Fuel Break   | PG&E ( <i>application submitted</i> ) |
| Pine Grove Central Corridor Fuel Break | CalFire WP, BLM                       |



|   |                        |
|---|------------------------|
| Mt. Crossman Fuel Break                       | CalFire WP, BLM        |
| Continuation of Ingress/Egress                | CalFire WP             |
| Rancheria Fire Scar Forest Health Project     | CalFire FH – ARCD lead |
| Community Fuel Break Program - Implementation | BLM, CalFire WP        |

**Coordinator Grant Solicitation Released**

See attached DRAFT workplan

Application opens: Friday, April 11, 2025, at 9:00 a.m. PDT.

Applications due: Friday, April 25, 2025, at 11:59 p.m.

Eligibility:

- This is a continuation of past funding opportunities that ended 12/31/25, this is not a competitive grant program, but it is critical to have a well-developed budget and work plan that fits program requirements.
- **Period of Performance (POP):** This new funding will be approximately 15 months, from May 15, 2025, through July 31, 2026.
- **Funding available:** Up to \$151,500 can be requested to fulfill workplan and project deliverables through the grant’s end date, July 31, 2026.
- **Deliverables and Expectations:** This round contains new/additional requirements and awarded subrecipients will be expected to fulfill these grant deliverables.

| Activity   | Expected Outcome  |
|--|---|
| <p><b>Attend CFSC Meetings:</b><br/>Attend CFSC’s virtual County Coordinator Monthly Meeting series.</p> <p>Attend the in-person CFSC Networking and Peer Learning Workshop on Friday, November 21, 2025, in Sacramento, California.</p>   | <p>Increased statewide coordination.</p> <p>Training accomplished by Coordinator.</p>   |
| <p><b>Reporting:</b><br/><b>Coord Grant Reporting:</b><br/>Submit all required programmatic and fiscal reports to CFSC and for all other grants.</p> <p><b>Tracking:</b><br/>Track and monitor collaborative efforts, tasks, meetings, workshops, and plans developed by the County Coordinator during the project window.</p> <p><b>Administer Grants:</b><br/>Administer grants received by AFSC and ARCD intended to reduce the potential for catastrophic wildfire, improve ingress/egress and expand public outreach. This includes writing RFPs for contractors to conduct required environmental fuel reduction work, contractor selection, oversight of contractors, payments to contractors, securing Right of Entry (ROE) from private landowners and necessary reporting to grantors.</p> | <p>Track and monitor collaborative efforts, tasks, meetings, workshops, and plans developed by the County Coordinator during the project window.</p> <p>All operations and reporting conducted in strict compliance with the terms of the grant.</p> <p>All contractors operate in compliance with the terms of their contract.</p> <p>All contractors paid on time under the terms of their contract.</p> <p>Securing ROEs does not delay progress on grant implementation.</p>  |
| <p><b>Outreach:</b><br/>Develop and execute a plan for outreach and education targeting individual communities, potential Firewise Communities, and county residents.</p> <p>Organize and promote monthly meetings of the AFSC and ARCD Boards</p> <p>Organize and facilitate face-to-face collaborative meetings of all wildfire mitigation groups in the county.</p> <p>Provide assistance to current and developing FireWise Communities (FWC) in accordance with AFSC’s FireWise Strategic Plan and Workplan.</p>  | <p>Organize with other wildfire mitigation groups at least 4 community meetings.</p> <p>Conduct at least 1 public tour of fuel reduction activities.</p> <p>Participate in events sponsored by other wildfire mitigation groups.</p> <p>Increased attendance at meetings by wildfire mitigation groups and the public.</p> <p>Host 12 AFSC board meetings and 12 ARCD board meetings.</p> <p>Create outreach material, such as newsletter, social media posts, videos, press releases, etc.</p> <p>Work to assist in developing a strong network of FWCs.</p> |
| <p><b>Project Development:</b></p>   | <p>At least 2 grant proposals prepared by AFSC and ARCD.</p>  |

|   |   |
|---|---|
| <p>Identify grant opportunities that are consistent with the strategic plan or fill gaps in county-wide wildfire resiliency and emergency preparedness.</p> <p>Write grant applications for those grants appropriate for AFSC or ARCD. Make other collaborating wildfire mitigation groups aware of other grants more appropriate for their mission.</p>  | <p>Grant funds received throughout the county annually increase.</p> <p>Identify grant opportunities and share them with partners.</p>  |
| <p><b>Mapping:</b><br/>                 Maintain/update CFSC GIS Networking Portal and collect GIS data to share with CFSC.</p> <p>Continue to develop mapping system and a database for all AFSC/ARCD projects. Create maps for all projects and assist partners when necessary to create project maps.</p>  | <p>Increased understanding of projects on a county-wide and state-wide scale.</p> <p>Staff participate in training to develop technical mapping skills.</p>   |
| <p><b>County and State Leadership:</b><br/>                 Make at least (1) one presentation to the county’s board of supervisors on the County Coordinator project’s outcomes and results.</p> <p>Participate in statewide and regional efforts such as the CARCD Legislative Committee and other regional planning efforts.</p> <p>Build Relationships with State Legislature by developing legislative updates, participating in at least (1) one ‘Day at the Capital’ events or plan one-on-one meetings with legislature.</p>  | <p>Strengthen the Board of Supervisor ownership of the project and provide updates to county leadership.</p> <p>Strengthening the partnership with State Legislature and providing updates to state leadership.</p>                     |
| <p><b>Annual Plan:</b><br/>                 Develop a comprehensive final report summarizing the county's outreach and coordination plans, key issues, areas of success, remaining gaps, and recommendations.</p>   | <p>Develop 1 annual plan/report.</p>  |
| <p><b>Strategic Planning, Partnership Coordinator, and CWPP development.</b></p> <p>Identify, summarize, and report on local groups, grants, and projects within the county, developing partnerships with key stakeholders and providing support and resources to local mitigation groups.</p> <p>Work alongside your local CAL FIRE Unit or CAL FIRE contracted entity to develop a plan and/or initiate next steps to integrate with the local unit and develop shared, locally appropriate resources and collaborative activities.</p> <p>Share information and provide one (1) county-level training with key stakeholders and applicable parties on the new Community Wildfire Protection Plan (CWPP) toolkits.</p> <p>Assess current need for a county-level CWPP and/or county-level CWPP update, and develop a preliminary plan evaluating the feasibility, next steps, and potential partners needed to initiate county-level CWPP</p> | <p>Update strategic planning for AFSC and ARCD.</p> <p>Maintain and develop monthly meetings with project partners.</p> <p>Identify planning units that would benefit from being included as a sub-section to the county-wide CWPP.</p> |

|   |   |
|---|---|
| <p>planning. Subrecipients will submit a report of their findings and next steps to support the state’s efforts to promote, implement, and adopt the use of the CWPP toolkit at the county-level. (AFSC are in the process of developing a county-wide CWPP)</p> <p>Research the need and feasibility for developing planning units for subsections of the CWPP (<i>in-development</i>). These subsections would include more localized information and project ideas.</p> <p>Review the potential and feasibility for developing programmatic CEQA compliance for Amador County to expedite future fuels reduction work and maintenance.</p> |   |
| <p><b>Organizational Development</b></p> <p><b>CalFire:</b><br/>Participate in one (1) CAL FIRE Qualified Entities Training during the grant term to gain insights into home assessment requirements and support CAL FIRE in standardizing assessment practices.</p> <p><b>Staff Development:</b><br/>Invest in the technical and administrative development of ARCD/AFSC staff by providing training to staff.</p> <p><b>Build the organization Development of ARCD/AFSC:</b><br/>Implement best management practices for cyber security.</p> <p>Implement best management practices for human resources and organizational management</p>   | <p>Establish AFSC/ARCD as a technical resource for the community through the continued development of well-trained staff.</p> <p>Ensure continuity of service through secure software, hardware, and website.</p> <p>Ensure continuity of service through utilizing best management practices in project management, human resources, and administration.</p> |
|   |   |