



# Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



August 16<sup>th</sup>, 2023

3:00-5:00

Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting <a href="https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09">https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09</a> Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542# Passcode: 1055

## AGENDA

1. Approve/Modify Agenda\*
2. Approve July Minutes\*
3. Introductions
4. Treasurers Report (John)\*
  - a. Approval of Savings Account (Dana)\*
5. Coordinator Report (Amanda)
6. AFSC/ARCD Partnership Amendment – Staff Wage Rate Ranges (Dana)\*
7. Board Appointment (John)\*
8. Sirens Alert System Committee Update (Frank)
9. FireWise Community Program Update (Megan)
10. AlertWildfire Cameras Project Update (Frank)
11. Public Comment
12. Other items/adjourn

\*Action items  
Meeting will be recorded.



**AMADOR FIRE SAFE COUNCIL BOARD MEETING**  
July 19, 2023 3:00pm



**July 19, 2023 - 3:03 pm**

**1. Attendees:** Pat Minyard, Susan Peters, Frank Leschinsky, Connie Gonsalves, Dana Simpson, Amanda Watson, Megan Watts, Dale Ferguson, Jeff Brown, Julie Harris, Tom Ellison, Steve DeBenedet, Megan Scheeline, Ralph Meier, Bob Deacon.

**2. Approval of June Minutes** - *FL motioned SP seconded - All in favor (5) Absent (1)*

**3. Treasurer Report:**

\$1 million approximately in general accounts; \$107k approximately in reserve account

**4. Coordinator's Report:**

Midst of summer, fire season, slower work. River Pines is going to start up in the Fall, still moving forward- had to cancel contract for various reasons, mainly the work wasn't happening at pace detailed in contract. Moving forward with second bid - Tyler Chrissman (sp?)

Finished roadwork projects- private I/E. Received priority projects from County Roads/Public Works. In next month, should be going out to bid for further I/E project work. RFP's will be sent soon, hoping for a busy Fall.

This month is end of quarter, FY for RCD- very busy month.

Imminent projects - list on coordinator's report - these will see Fall action- going out to bid for soon. Several roads we've added into an amended contract with Nate's, should be finished by end of summer. Butte Mtn FB will be going out to bid shortly, as well as URFB (majority of project, if not all).

Fair is next week- all organizations working together (AFSC/ARCD/NRCS/UCCE). Actionable items are main focus of our booth. Project forms will be included. One sign-up sheet with various projects will be offered to help cut down on confusion.

Photo and write up of Gordon Long - new hire as Forestry Project Manager.

**5. Board Appointment:**

JH will address next month. Postponed.

**6. Sirens Alert Systems Update:**

Frank- no news. Waiting for hiring of Grant person with Sheriff's department - needs to attain grant funding to move forward.

**7. Firewise:**

28 registered - 5 in progress - 2 potential adds since last months Resource Meeting. Still working with Dept. of Transportation and Assessor's office in startup assistance. Both Firewise meetings are proving more and more beneficial, each in their own capacity (Firewise Resource/Firewise Forum).

### **8. Alert Wildfire Camera Project Update:**

Frank - litigation negotiations between UNR and USD - getting things sorted out. Some cameras have been shut down, deciding who will maintain certain cameras. Frank will provide more information as it becomes available.

### **9. Public Comment:**

#### **Jeff Brown -**

Public Works committee - trying to get approval from County Roads to include the bulletin boards along with the 2x3 signs.

PG&E Hydro will purchase the Cedar Mill. Green Waste options to be discussed.

Ballpark Green Waste starts beginning August. Will post the flyer on website.

**Adjourn: 3:36 pm**

## AMADOR FIRE SAFE COUNCIL

2023 Budget

As of July 31, 2023

### Expenses

#### Grants Expenses

305 AFSC Coordinator	62,000.00	1	48,801.17
306 Coordinator Assistant	13,000.00	2	3,389.07
307 Outreach Coordinator	14,400.00	3	21,009.73
308 Technical Assistance	14,400.00	3	4,570.39
310 RPF Professional Forester	125,000.00		100,558.80
315 Environmental Documentation	10,000.00		3,298.90
320 Groundwork Contracted Labor	2,024,000.00		871,325.31
350 Outreach/Materials/Supplies	10,000.00		4,152.71
Total Grant Expenses	<b>2,272,800.00</b>		<b>1,057,106.08</b>

#### Operating Expenses

302 Depreciation	450.00		0.00
311 Bookkeeper	4,000.00		3,871.52
321 State Filing Fees	85.00		0.00
330 Insurance, D&O	2,000.00		0.00
343 Bank Charges	50.00		33.00
345 Office Supplies	4,000.00		28.94
346 Postage	400.00		151.74
350 General Outreach	10,000.00	4	517.29
365 Professional Fees	600.00	5	0.00
365 Telephone	375.00		150.00
370 Mileage	4,000.00		275.93
Other	0.00		0.00
<b>Total Operating Expenses</b>	<b>25,960.00</b>		<b>5,028.42</b>

<b>Unrestricted Reserves</b>	<b>100,000.00</b>		<b>0.00</b>
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<b>Total Expenses</b>	<b>2,398,760.00</b>		<b>1,062,134.50</b>
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### Revenue

#### Grants

PG&E CEMA Program	22,500.00	6	
SNC Tiger Creek Implementation	226,000.00	7	190,963.94
SNC Tiger Creek Enhancement	40,000.00	8	106,709.18

CAL FIRE Ingress/Egress	674,000.00	<sup>9</sup>	182,160.57
SNC County Steward Implementation	658,000.00	<sup>10</sup>	415,432.09
Community Fuel Break	397,000.00	<sup>11</sup>	228,165.93
CAL FIRE Pine Acres Maintenance	90,000.00	<sup>12</sup>	14,748.98
CAFSC County Coordinator	78,000.00	<sup>13</sup>	42,881.19
CalFire Evacuation Improvement	60,000.00	<sup>14</sup>	
CAL FIRE Upper Rancheria			2,425.35
Misc Grant Income			2,500.00
Contributions	500.00		86.86
Indirect/Admin Revenue	228,950.00		122,168.00
Interest Income	200.00		196.52
<b>Total Revenue</b>	<b>2,475,150.00</b>		<b>1,308,438.61</b>

1. Assumes 80 hours/month
2. Assumes 23 hours/month
3. Assumes 40 hours/month
4. Outreach that is not directly billable to a specific grant
5. Tax preparation.
6. Assumes we receive grant.
7. Assumes 26 Acres of handwork and three miles of road clearance.
8. Assumes 20 acres of mastication.
9. Assumes 40 miles of road work.
10. Assumes 254 acres of mastication.
11. Assumes 171 acres of mastication (River Pines)
12. Environmental documentation.
13. Staff time and outreach, \$175K grant runs from 12/21 to 3/23.
14. Update Countywide Community Wildfire Protection Plan

## Amador Fire Safe Council Fund Balances

	As of Dec 31, 2022	As of July 31, 2023
3000 General Fund	153,610.19	308,284.49
4255 PG&E	288.75	288.82
4412 Tiger Creek Enhance	66,056.22	32,797.07
4420 CFSC Coordinator	6,006.35	6,008.12
4222 Tiger Creek Implementation	170,798.19	2,808.06
4651 Ingress/Egress	3,111.92	156,660.63
4834 AmCo Stewardship	386,546.97	335,553.05
4842 Community Fuel Break	100.00	89,861.82
4842 Pine Acres Fuel Break	100.00	112,656.30
<b>Total</b>	<b>\$ 786,618.59</b>	<b>\$ 1,044,918.36</b>

**Amador Fire Safe Council Grant Snapshot**  
as of July 31, 2023

	<b>AFSC</b>	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance or Advance Requested</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2025	\$ 834,126.00	\$ 744,756.00	\$ 89,370.00	\$ 794,978.09	\$ -	\$ 44,194.59	\$ 39,147.91
2	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2025	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 170,409.04	\$ 27,770.96		\$ 49,790.96
3	Coordinator (CAFSC)	11/15/2021 - 12/31/2023	\$ 174,999.00	\$ 159,090.00	\$ 15,909.00	\$ 107,457.32	\$ -	\$ 44,726.05	\$ 67,541.68
4	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2024	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 502,629.63	\$ 51,369.95	\$ -	\$ 541,666.37
5	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 16,223.85	\$ 112,627.39		\$ 499,181.15
6	Ingress/Egress Phase 2 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ -			\$ 600,000.00
7	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 459,981.99	\$312,996.65		\$ 828,462.01
8	Amador County Evac Improvement (CalFire) 5GG21101	6/14/2022 - 3/15/2024	\$ 379,982.40	\$ 335,000.00	\$ 44,982.40	\$ 6,113.79			\$ 373,868.61
9	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 276,582.06	\$ 86,574.89	\$ -	\$ 449,417.94
10	Upper Rancheria Community Fuel Break 5GA21149	- 5/31/2025	\$ 950,010.00	\$ 863,645.00	\$ 86,365.00	\$ 2,667.87		\$ 2,667.87	\$ 947,342.13
			\$ 6,733,462.40	\$ 6,097,369.00	\$ 636,093.40	\$ 2,337,043.64	\$ 591,339.79	\$ 91,588.51	\$ 4,396,418.76

\*matches Unearned Revenue

\*Matches Accounts Receivable

Amador Fire Safe Council  
Coordinator Monthly Report

Aug-23

Date Range: July 15th 2023- August 15th

Project	Update	Future Planned Actions
AmCo Stewardship - Mokelumne Community Forest	6 month report completed. BLM working on Timber Harvest planning. Work will continue in fall. 160.47 acres/413 acres of mastication has been completed.	Map/calculate additional work contracted by adjacent property owners.
Amador County Collaborative Ingress, Egress and Education Plan	<p>Working with the County to identify County Roads for treatment; 53 miles of road identified.</p> <p><b>Work completed to date:</b> Oak Hill Lane Sandra Lane Old Giannini Ranch Rd Gold Creek Trail Cottonwood Ln. 10 Mile Marker Clute Rd. Soke Springs Rolling Oaks</p>	<p>Continue to collect ROEs. Working to develop a streamline Project proposing process and ROE submittal process.</p> <p>Work on scheduled next project Review Committee Meeting.</p>
County Coordinator - CAFSC	<p>MW hosted second FWC Resource Meeting.</p> <p>Participated in CARCD Legislative Committee.</p> <p>Working to develop a streamline Project proposing process and ROE submittal process.</p>	Start implementing initial tasks in strategic plan.
Community Fuel Break Project	<p>Scheduling SNC/BLM site visit for Rancheria Ridge Fuel Break. Grant Application due September.</p> <p>River Pines work will be completed in Fall. Krisman Enterprise will be taking over this project.</p> <p>Upper Rancheria Community Fuel Break agreement fully executed. Initial site visit are being conducted. Gordon and project forester are working on communication with FWC leads and landowners.</p> <p>Butte Mountain Fuel Break PG&amp;E grant awarded and initial reporting submitted, collecting ROEs, contractor selected.</p>	<p>Develop full proposal</p> <p>Collect ROEs on Upper Rancheria and Butte Mtn. Work on site visits for planning and CEQA on URFB.</p>
General	Gordon Long (new Forestry Project Manager) and I are working on transitioning projects.	Finalize staff workflow for shared projects.

**CWPP Grant Amendment Approved! AFSC will be developing a RFP and solicitation for a consultant for a county-wide CWPP update**

**AFSC/ARCD Partnership Agreement Amendment**

**8/17/2023**

The ARCD is requesting an amendment to the Partnership Agreement. The proposal is to include the wage rate ranges for each shared employee, as approved by the ARCD for each job position. Below are the current wage rates and the ranges as approved by the ARCD.

<b>ARCD Job Positions</b>			
Billable Rate Ranges			
<b>Title</b>	<b>Min Hourly</b>	<b>Max Hourly</b>	<b>Current Staff Rate</b>
Executive Director	\$ 66.24	\$ 66.24	\$ 66.24
Administrative & Finance Manager	\$ 44.41	\$ 53.70	\$ 47.07
Forestry Project Manager	\$ 48.38	\$ 53.19	\$ 53.19
Education & Outreach Coordinator	\$ 33.89	\$ 40.44	\$ 36.45
Natural Resource Technician/Project Coordinator	\$ 36.45	\$ 40.61	\$ 37.25