



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



November 16th, 2022

3:00-5:00

Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind to the Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting https://us02web.zoom.us/j/2674846542 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542#

AGENDA

1. Approve/Modify Agenda*
2. Approve October Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. Approve creation of three new bank accounts
 - i. AmCo Stewardship
 - ii. Pine Acres
 - iii. Community Fuel Break
5. December– Special Meeting (John)*
6. Coordinator Report (Amanda)
7. Sirens Alert System Committee Update (Connie)
8. FireWise Community Program Update (Dick)
9. AlertWildfire Cameras Project Update (Frank)
10. Public Comment
11. Other items/adjourn
12. Executive Session: Partnership Agreement Discussion*

*Action items
Meeting will be recorded.



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October 19th, 2022

Volcano Communications Tech Center

3:00-5:00



MINUTES

Present: Pat Minyard, Frank Leschinsky, Connie Gonsalves, John Heissenbuttel, Susan Peters & Dick Stamm, Richard Yarnell

Staff: Amanda Watson & Dana Simpson

Public: Richard Gabbay, Tom Ellison, Robert Deakin, Ralph Meier, Brian Jobson, Megan Scheeline, Jim Suero

1. Approve/Modify Agenda – Connie called the meeting to order at 3:04 p.m. No modifications to the Agenda and it was unanimously approved as presented.
2. Approve/Modify September Minutes – No modifications to the Minutes and were unanimously approved as presented.

Amanda Watson will take minutes for this meeting.

Susan Peters volunteered to serve at the Board Secretary moving forward.

3. Introductions – Board members and the public in attendance introduced themselves as well as those attending via Zoom.
4. Treasurers Report – John reported that as of 9/30/22 we had an account balance of \$245,846.23.
5. Partnership Award – The AFSC presented Kayla Dale, Amador Fire Protection District Information Officer, a partnership award thanking her for her assistance with the Firewise Program and service to Amador County.
6. Coordinator Report
 - a. Community Fuelbreak Projects Updates – Amanda reviewed two Community Fuel Break Projects, Upper Rancheria Fuel Break and the Volcano Hills Fuel Break. Amanda will continue to work with the communities to solidify project area and start collecting Rights of Entry. These two fuel breaks and one additional fuel break outside of the Jackson will be submitted to the upcoming CALFIRE grant funding solicitation.
 - b. FireWise Assistance Program Updates – Amanda reviewed the process for providing support to FireWise Communities. Additions to the program include the FireWise Bundle, which will provide mailing supplies to groups working through the process. Also, the Mirco-Grant program will provide reimbursement funds to FireWise groups for start up funds, such as: signage, mailings, printings, and website costs. The first FireWise Forum will be held October 26th.
7. AFSC/ARCD Partnership– Amanda Watson reviewed the Partnership Agreement Appendix 5 and discussed that a correction is needed to the hourly rate, which should read \$33.71.

The board unanimously approved the addition of Appendix 5 to the AFSC/ARCD Partnership Agreement with the correction of the hourly rate to \$33.71.

8. Sirens Alert System Committee Update – Connie reported that work will continue on this issue after the upcoming election.

9. FireWise Community Groups – Dick gave an update and stated that there are currently 17 FWC in Amador County and 17 additional communities that are currently working through the process of becoming registered.

10. Alert Wildfire Cameras Project – No Update

11. Public Comment – No Public Comment

Meeting Adjourned at 4:50 pm

AMADOR FIRE SAFE COUNCIL

2022 Budget As of Oct 31, 2022

Expenses

Grants Expenses

305 AFSC Coordinator	56,000.00	1	59,870.03
306 Coordinator Assistant	16,800.00	2	6,372.40
307 Outreach Coordinator			5,624.80
310 RPF Professional Forester	125,000.00		63,375.00
315 Environmental Documentation	60,000.00		262.35
320 Groundwork Contracted Labor	900,000.00	3	431,724.87
Total Grant Expenses	1,157,800.00		567,229.45

Operating Expenses

302 Depreciation	450.00		0.00
311 Bookkeeper	4,000.00		1,065.75
321 State Filing Fees	85.00		25.00
330 Insurance, D&O	1,800.00		1,996.38
343 Bank Charges	200.00		50.00
345 Office Supplies	1,500.00		3,755.34
346 Postage	400.00		133.78
350 Outreach	20,000.00	4	7,917.63
365 Professional Fees	600.00	5	0.00
365 Telephone	375.00		150.00
370 Mileage	4,000.00		82.38
Other	0.00		75.00
Total Operating Expenses	33,410.00		15,251.26

Total Expenses	1,191,210.00		582,480.71
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Revenue

Grants

PG&E CEMA Program	50,000.00	6	
SNC Tiger Creek Planning	0.00		5,977.13
SNC Tiger Creek Implementation	270,000.00	7	68,782.65
SNC Tiger Creek Enhancement	50,000.00	8	
CAL FIRE Mitchell Mine	170,000.00	9	16 (89,632.24)
CAL FIRE Ingress/Egress	425,000.00	10	266,665.49

SNC County Steward Planning	0.00	35,882.00
SNC County Steward Implementation	125,000.00 ¹¹	
Defensible Space	0.00	
CAL FIRE Pine Acres Maintenance	50,000.00 ¹²	
CAFSC County Coordinator	115,000.00 ¹³	38,995.98
Volcano Communications Grant	5,000.00 ¹⁴	5,000.00
Contributions	35,000.00 ¹⁵	35,631.42
Indirect/Admin Revenue		32,794.47
Interest Income		64.17
Total Revenue	1,295,000.00	400,160.85

1. Assumes 80 hours/month, includes back pay for approved raise.
2. Assumes 40 hours/month @ \$35/hour.
3. \$100K available outside of grant obligations for public requests.
4. Reflects outreach in Ingress/Egress grant which includes support of organizing Firewise Communities.
5. Tax preparation.
6. Assumes we receive grant.
7. 80 acres of mastication currently under contract. 13 acres of handwork on south side of reservoir currently under contract. Bird surveys as required after 3/1/22. Signage. Use funds currently in account.
8. 10 acres of handwork late fall 2022.
9. 11 acres of handwork. Use funds currently in account.
10. Assumes 30 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.
11. Assumes we secure implementation grant and begin by masticating 50 acres in fall of 2022.
12. Environmental documentation.
13. Staff time and outreach, \$175K grant runs from 12/21 to 3/23.
14. To be used to upgrade AFSC communications technology.
15. \$35K pledged by Break Even Beermakers.
16. An Advance payment of \$180,573.96 was received and recognized as income for Mitchell Mine in 2021, we did not spend the entire advance and had to refund \$89,632.24 in 2022.

Amador Fire Safe Council Fund Balances	As of Dec 31, 2021	As of Oct 31, 2022
3000 Unrestricted	20,951.06	107,651.20
4206 Mitchel Mine – Grant complete, Account closed	169,517.60	0
4222 Tiger Creek Implementation	268,166.25	29,328.76
4230 SNC County Steward Planning, Account closed	17,430.70	0
4255 PG&E	288.23	12,788.45
4420 CFSC Coordinator		2,284.72
4412 Tiger Creek Enhance		66,050.70
4651 Ingress/Egress		23,111.66
Total	\$ 476,353.84	\$ 241,215.49

**Amador Fire Safe Council
Coordinator Monthly Report**

Nov-22

Date Range: October 12th 2022-November 14th 2022

Project	Update	Future Planned Actions
Tiger Creek Fuel Break	Contractor was selected for the forth and final phase of the Tiger Creek Project. Work is a total of 45.8 acres, 24.2 acres of handwork connecting previous mastication work and 21.6 acres of fuels reduction along the River Road. BLM raised Fire Restrictions on 11/8 and work for Phase 3 and Phase for are expected to start when weather allows.	Completed contracted work for Phase 3 and Phase 4 of Tiger Creek Fuel Break by March 2023.
AmCo Stewardship - Mokelumne Community Forest	Met with Project Forester to develop RFP strategy and workplan. Developing RFP for AmCo Implementation, expected release prior to 11/25.	Continue to collect ROEs. Release RFP by 11/25, select contractor prior to 2023.
Amador County Collaborative Ingress, Egress and Education Plan	All county road treatment areas have been treated by AFSC contract and follow-up up herbicide application applied by the County.	Develop RFP for a long-term/retainer contractor for private roads.
	CALFIRE has released the to complete MND for CEQA, final posting fee to be paid and process will be complete.	
	Running Gold and Surrey Junction subdivisions Contract has been selected, Running Gold Roads completed. Surrey Junction to start by end of November.	
	NOE for Rolling Oaks was approved by ARCD board and posted with Amador County.	Collect all ROEs and implement private road way projects.
County Coordinator - CAFSC	Staff has been working to update all Private Road project mapping. Staff will continue to work with Community Leads to collect ROEs. When ROEs are all received this is when projects will move forward for treatment. Currently 13 projects.	Held the first Firewise Forum, next forum is January 2023. FireWise Microgrants documents are ready to go and Megan is working on finishing the FWC webpage.
Community Fuel Break Project	Start accepting applications for the FireWise Assistance Program.	River Pines NOE approved by ARCD Board and submitted to Amador County. RFP solicitation began in early November, expected to have contractor selected by early December and work begin ASAP. River Pines Town Hall on 11/15.
	Implement River Pine Fuel Break, excepted completion June 2023.	Working with communities to finalize project acres. Working with Tamryn on mapping/planning on 4th Community Project.
Pine Acres Fuel Break - Maintenance	Send out ROEs.	Tamryn working on Project Map and ROE mailing