



Amador Fire Safe Council
 PO Box 1055, Pine Grove, CA 95665
 www.AmadorFireSafe.org



November 19th, 2025
 3:00-5:00
 Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
<p>Location Update: 12200 Airport Road, Ste B Jackson, CA 95642 Large Conference Room General Services Administration Building</p>	<p>Join Zoom Meeting https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542# Passcode: 1055</p>

AGENDA

1. Approve/Modify Agenda*
2. Approve October Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. Request approval to pursue Audit* (Dana)
5. Project Committee Update (Amanda)
 - a. Long-Term Strategic Vision
6. Coordinator Report (Amanda)
 - a. Review Draft AFSC Partnership Contract*
 - b. CWPP Update
7. Partner Updates
 - a. Cal Fire
 - b. Amador Fire Protection District
 - c. Bureau of Land Management (BLM)
8. Public Comment
9. Other items/adjourn

December Meeting Cancelled in lieu of December Celebration Date/Location TBD

*Action items
 Meeting will be recorded.



AMADOR FIRE SAFE COUNCIL BOARD MEETING
October 15, 2025 3:00pm



Board Present: Patrick Minyard (PM), John Heissenbuttel (JH), Susan Peters (SP), Connie Gonsolves (CG), Frank Leschinsky (FL), Chris Dow (CD)

Board Absent: Richard Yarnell (RY)

Staff Present: Amanda Watson (AW), Dana Simpson (DS)

1. Approve/Modify Agenda

CG motioned to approve the agenda; FL seconded, all in favor, motion carried.

2. Approval of August Minutes

JH motioned to approve the August minutes with one change: Projects Committee reported the decision to sole source work funded by the AmCo grant to Krisman Enterprises; FL seconded, all in favor, motion carried.

3. Introductions

4. Treasurer's Report – JH reported a September 2025 bank balance of \$615,543.28. The amended budget from the September board meeting is reflected in the current report. An additional \$100,000 is expected to be added to the reserve account by year-end. JH requested that each project include a one-paragraph workplan to support 2026 budget development. The Budget Committee includes JH, SP, AW, and DS. Workplans will be reviewed by the Projects Committee before going to the full board.

5. Amador Weed Management Update/Discussion

Amador Weed Management MOU – Background: AFSC signed onto the MOU approximately a decade ago to support collaborative weed management planning in the County. AFSC's role is limited to participation in the collaborative effort.

CD, already attending on behalf of other organizations, volunteered to represent AFSC.

JH motioned to sign the Amador Weed Management MOU and designate CD as AFSC's representative; CG seconded, all in favor, motion carried.

6. Coordinator Report – AW reported that the federal shutdown is not significantly impacting AFSC operations. BLM's Beth Brenaman remains active, allowing some project progress. Highlights from the Coordinator Report:

- Volcano Hill and Butte Mountain NOEs were approved by the ARCD Board and will be filed with the County.
- LHMP is concluding and features several AFSC projects as success stories.
- CWPP updates: JH suggested monthly updates be included in the Coordinator Report.
- BLM grant was fully executed prior to the shutdown; work will begin January 1, 2026.

7. Partner Updates

- Cal Fire – no update
- Amador Fire Protection District – no update
- Bureau of Land Management (BLM) – no update

8. Public Comment

- Jeff Brown: The County may assume management of Molly Joyce Park. Amador Trails is interested in developing a trail system but vegetation is dense. AFSC was asked to consider mastication. A map was distributed and the board encouraged submission of a project form for review.
- La Mel Firewise: Update requested. JH reported that the Projects Committee approved the project and will be working on moving the project forward.
- Chipping Funding: This is an ARCD-led project. ARCD has submitted a grant application to continue this project. No updates from CalFire on the grant submission. No notifications have been issued for the CalFire Wildfire Prevention Grant.

9. Other Items / Adjournment – *Meeting adjourned at 3:45pm.*

AMADOR FIRE SAFE COUNCIL

	2025 Budget Revised 09/2025		As of Oct 31, 2025
Expenses			
Grants Expenses			
305 AFSC Coordinator	78,460.00	1	56,062.11
306 Finance Manager	23,200.00	2	17,371.16
307 Outreach Coordinator	29,358.00	3	22,542.34
308 Technical Assistance	12,190.00	4	9,126.37
309 Project Management	120,000.00	5	105,984.52
310 RPF Professional Forester	173,414.00		160,803.11
320 Groundwork Contracted Labor	1,736,654.34		1,345,337.84
325 Consulting Services	47,250.00		23,135.50
350 Outreach/Materials/Supplies	22,920.93		4,860.46
Yield Tax	0.00		10,090.00
Total Grant Expenses	2,243,447.27		1,755,313.41
Operating Expenses			
311 Bookkeeper (Finance Manager)	15,310.00	6	14,299.87
305-1 AFSC Coordinator	0.00	7	0.00
321 State Filing Fees	350.00		0.00
325-1 Consultant	5,000.00	8	0.00
330 Insurance, D&O	3,000.00		2,651.09
343 Bank Charges	50.00		38.00
345 Office Supplies	1,500.00		211.47
346 Postage	400.00		89.00
350 General Outreach	10,000.00	9	3,240.90
365 Professional Fees	600.00	10	0.00
365 Telephone	300.00		0.00
370 Mileage	4,000.00		2,219.65
Other	0.00		173.84
Total Operating Expenses	40,510.00		22,923.82
Unrestricted Reserves	100,000.00		0.00
Total Expenses	2,383,957.27		1,778,237.23

Revenue

Grants

PG&E CEMA Program	89,330.00	85,981.62
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SNC Tiger Creek Implementation	20,700.00	13,021.04
CAL FIRE Ingress/Egress 1	119,488.68	119,488.68
CAL FIRE Ingress/Egress 2	46,802.21	46,802.21
SNC County Steward Implementation	1,306,957.00	1,224,057.68
Community Fuel Break	245,345.00	23,768.71
CAL FIRE Pine Acres Maintenance	96,634.79	96,634.79
CAL FIRE Upper Rancheria	136,933.02	136,933.02
SNC RFFCP	60,800.00	38,065.25
BLM Rancheria/Thompson Ridge	205,965.00	38,291.44
CAL FIRE Volcano Hills	33,750.00	63,899.87
CAL FIRE CWPP	1,000.00	0.00
CFSC Coordinator 25	76,250.00	44,623.25
Misc Income	0.00	0.00
Contributions	500.00	116.51
Indirect/Admin Revenue	162,448.37	116,977.40
Interest Income	100.00	203.24
Total Revenue	2,603,004.07	2,048,864.71

1. Assumes 1,000 hours/year
2. Assumes 340 hours/year
3. Assumes 700 hours/year
4. Assumes 250 hours/year
5. Assumes 2000 hours/year
6. Assumes 240 hours/year (not billable to grants)
7. Removed because we received Coordinator Grant
8. Consulting expense not billable to grants
9. Outreach that is not directly billable to a specific grant
10. Tax preparation

Amador Fire Safe Council Fund Balances	As of Dec 31, 2024	As of Oct 31, 2025
5591 General Fund	88,290.57	126,487.10
Savings/Reserve Account	150,087.62	250,238.87
4255 PG&E/CWPP	100.00	101.50
4412 Tiger Creek Enhance	100.18	100.18
4420 CFSC Coordinator	100.13	149.64
4222 Tiger Creek Implementation	100.03	100.03
4651 Ingress/Egress	632.95	118.36
4834 AmCo Stewardship	299,313.50	61,474.99
4842 Community Fuel Break	199.25	199.25
4842 Pine Acres Fuel Break	46,435.75	101.08
Total	585,359.98	439,071.00

Amador Fire Safe Council Grant Snapshot
as of Oct 31, 2025

	AFSC	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Coordinator (CAFSC) - Round 2 - COMPLETE	4/15/2024 - 12/31/2024	\$ 173,217.00	\$ 157,470.00	\$ 15,747.00	\$ 159,644.44	\$ -		Grant complete
2	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2025	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 1,003,690.05	\$ -	\$ -	Grant complete
3	Ingress/Egress Phase 2 (CalFire) 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ 578,954.92	\$ -		Grant complete
4	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 188,842.51	\$ -		Grant complete
5	Upper Rancheria Community Fuel Break 5GA21149	10/17/2023 - 5/31/2025	\$ 950,010.00	\$ 863,645.00	\$ 86,365.00	\$ 782,994.74	\$ -	\$ -	Grant complete
6	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2026	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 220,200.00	\$ -	\$ 22,132.30	Grant complete
7	PGE - Upper Jackson Gate	5/20/2025 - 11/30/2025	\$ 98,263.00	\$ 89,330.00	\$ 8,933.00	\$ 94,579.79	\$ -	\$ 45,448.29	\$ 3,683.21
8	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2026	\$ 834,126.00	\$ 744,756.00	\$ 89,370.00	\$ 821,161.22	\$ -	\$ 71,281.92	\$ 12,964.78
9	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 482,290.16	\$ -	\$ 20,963.53	\$ 243,709.84
10	2025 Coordinator (CAFSC)	5/15/25 - 7/31/26	\$ 151,500.00	\$ 137,727.50	\$ 13,772.50	\$ 49,354.71	\$ -	\$ 15,540.58	\$ 102,145.29
11	Volcano Hills Community Fuel Break - STR23100	12/2/2024 - 3/15/2027	\$ 1,018,204.00	\$ 925,640.00	\$ 92,564.00	\$ 70,289.87	\$ -	\$ 61,996.50	\$ 947,914.13
12	RFFCP 1705 (SNC)	6/17/2024 - 5/31/2027	\$ 213,290.00	\$ 193,900.00	\$ 19,390.00	\$ 51,568.40	\$ -	\$ 17,644.22	\$ 161,721.60
13	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 982,106.14		\$ 208,660.41	\$ 306,337.86
14	Rancheria Thompson Ridge - BLM	9/1/24 - 8/31/28	\$ 778,280.00	\$ 753,320.00	\$ 24,960.00	\$ 43,813.17	\$ -	\$ 43,813.17	\$ 734,466.83
15	County Wide CWPP 5GG23119	11/28/2024 - 3/15/2030	\$ 167,860.00	\$ 152,600.00	\$ 15,260.00	\$ -	\$ -	\$ -	\$ 167,860.00
16	Amador County Fire Resiliency - BLM L25AC00514-00	1/1/26 - 12/31/29	\$ 999,233.00	\$ 936,920.00	\$ 62,313.00				\$ 999,233.00
			\$ 9,778,328.00	\$ 8,950,186.50	\$ 828,141.50	\$ 5,529,490.12	\$ -	\$ 507,480.92	\$ 3,680,036.54

*Matches Unearned Revenue *Matches Accounts Receivable

AFSC Projects Committee Meeting Notes

Date: Monday, November 3, 2025, In-Person

Attendees: Pat, John, Ed, Chris, Dana, Amanda, Gordon, Todd

Agenda:

- Project Updates
- Butte Mtn Direct Award
- CWPP Grant Amendment
- Mapping Exercise/Strategic Direction of Implementation Projects

Summary of AFSC Project Committee Decisions:

- The Project Committee unanimously approved to have Butte Mtn Fuels Reduction Project, 50 acres, direct awarded to Krisman Enterprises.
- The Project Committee unanimously approved the draft CWPP Grant Amendment to be submitted to CalFire to include 15 acres of community fuel break treatment with a budget of \$65k, and \$87K to be directed towards post CWPP planning and project development with partners and FWCs.
- AFSC Project Committee Strategic Direction
 - Support development of continuous fuel break along the Mokelumne Rim.
 - Begin shifting focus from establishing new fuel breaks to maintaining existing strategic fuel breaks for sustained resilience.
 - Developing a maintenance plan and protocol along with monitoring will help to be proactive in maintenance and seeking funding.
 - Maintenance critical ingress and egress routes with more extensive treatment prescriptions.

Meeting Notes

Project Updates:

- **Volcano Hills**
 - NOE submitted on 10/30; RFP is currently in process.
 - Townhall meeting held two weeks ago with 17 attendees. Public questions focused on implementation and operational details.
 - Overall community response was positive.
 - One landowner expressed interest in expanding the project; Todd is reviewing the request.
 - Project completion target: March 2027.
- **Butte Mountain**
 - NOE submitted on 10/30.
 - Project needs to be completed by March 1st 2026.
- **CWPP (Community Wildfire Protection Plan)**
 - Planning is underway; townhalls are occurring this week.

- Jeff Brown's district townhall had 21 attendees.
- Currently cataloging resources and assets for analysis.
- Next step: gather feedback on asset prioritization.
- **AmCo**
 - Gate installation in progress at Buckhorn.
 - Approximately 45–50 acres remain to meet deliverables.
- **River Pines**
 - Initiating treatment on approximately 18 acres.
- **Personnel Changes**
 - Jack O'Brien and Richard Vela are retiring from the County Roads Department.
 - Outreach needed to the Public Roads Department for coordination
 - Alex Elliot is the new CalFire Burn Boss.
 - Aaron Bither named as the new AEU VMP Coordinator.
- **New Project Submittals**
 - **Community Fuel Breaks**
 - Gordon is currently working on three new community projects.
 - Todd is currently working on two new community projects.
 - **Ingress/Egress**
 - We have several ingress egress projects recently submitted, due to outreach for a grant application. Decisions will be made on these projects when the AFSC has an idea of future funding.

Butte Mountain Direct Award

- AW proposed a direct award of the project to Krisman because of the expedited timeline of the grant. The project must be completed prior to March 1st, 2026.
- **The committee reached consensus to proceed with the recommendation.**
- Staff will verify the NOE timeline, including the 30-day waiting period.
- Target start date for implementation: December 1, 2025.
- Staff will prepare and draft the contract with Krisman.

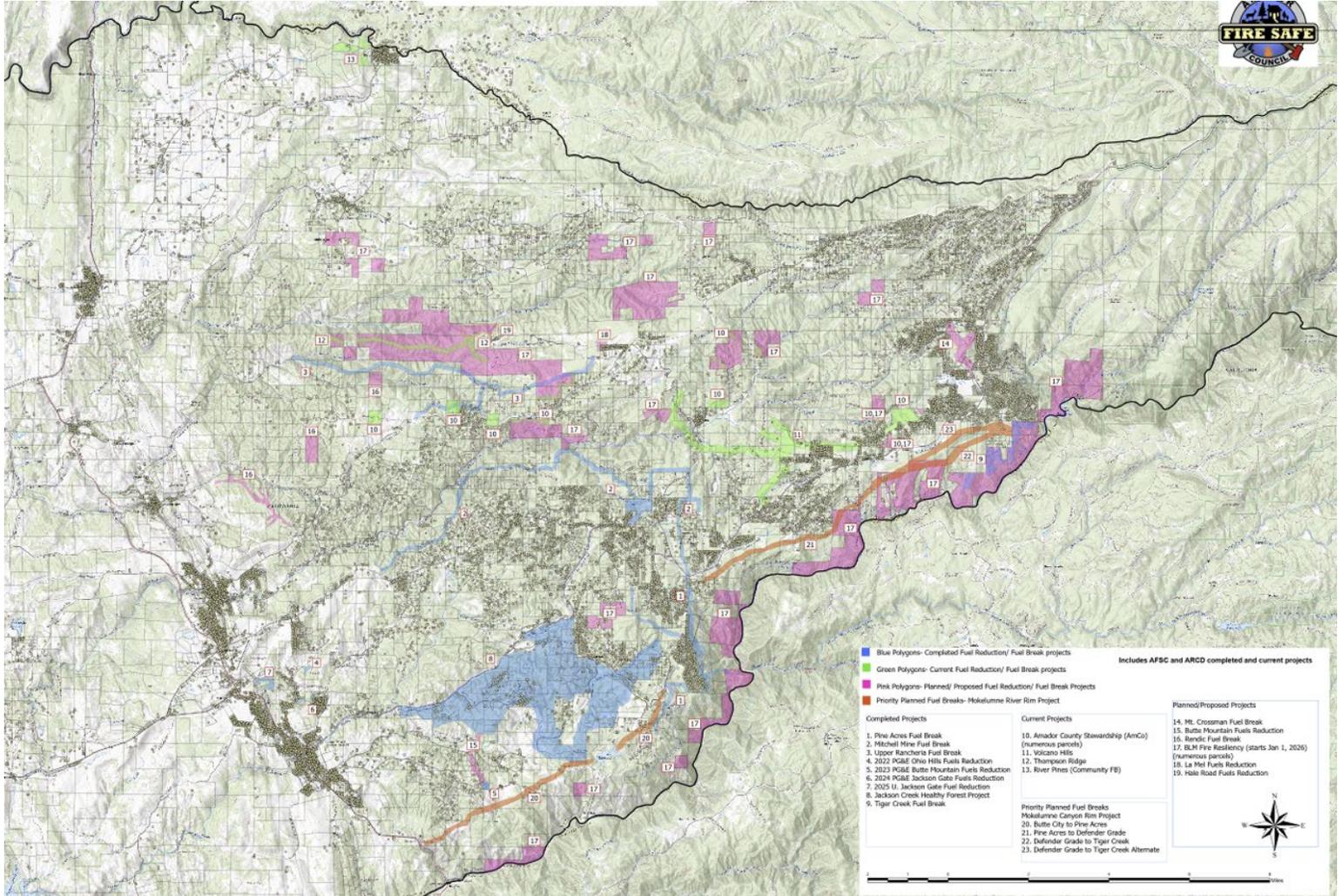
CWPP Grant Amendment

- Reviewed supporting documents outlining the revised draft budget for 15 acres of treatment totaling \$65,000 and \$87,000 to be directed towards post CWPP planning and project development with partners and FWCs.
- This will allow for treatment of acres and planning.
- **The committee reached consensus to proceed with the proposed amendment plan.**
- Staff will prepare the grant amendment and submit to CalFire for approval.

AFSC Project Committee Strategic Planning Mapping Exercise & Strategic Direction of Implementation Projects

- Reviewed the current implementation map.
- Observations:
 - AFSC's project activity is concentrated along the southern boundary of the county.
 - SPI is actively managing work in the northeastern region.
 - Chris will share SPI data with the committee.
- Strategic Vision:
 - Support development of continuous fuel break along the Mokelumne Rim.
 - Project identified: Hwy 49 → Pine Acres → Defender Grande → Tiger Creek.
 - Proposed treatments on BLM parcel ridgelines to connect with the fuel break.
 - Working on BLM parcels also helps to streamline maintenance as we have commitment from BLM that maintenance is a priority which is a challenge on privately held ground.
 - Potential use of CalFire hand crews.
- Maintenance Priorities:
 - Explore funding options for maintenance on BLM lands.
 - Maintain Electra Fire boundary using herbicide and CalFire camp crews.
 - Developing a maintenance plan and protocol will help to be proactive in maintenance and seeking funding instead of reactive.
 - AFSC has submitted a grant application to CalFire requesting planning support to coordinate CalFire hand crews for maintenance activities.
 - Looking ahead, future maintenance grants may only need to fund coordination and planning, as CalFire crews could potentially provide the labor for on-the-groundwork.
- Ingress/Egress Opportunities:
 - Ridge Road/Climax: establish ingress/egress route with 50-foot clearance on both sides, preserving large oaks.
 - Ponderosa Way to Fiddletown: implement 50-foot ingress/egress clearance, remove small diameter vegetation, and apply herbicide for long-term maintenance.
- Collaborative Projects:
 - Forest Health Grant – Hwy 49 Grasslands:
 - Partnership with CalFire for prescribed burns.
 - VMP coordination with cattle ranchers and Caltrans.
 - Not led by AFSC, but AFSC may provide input and support.
- Long-Term Strategy:
 - Support development of continuous fuel break along the Mokelumne Rim.
 - Begin shifting focus from establishing new fuel breaks to maintaining existing strategic fuel breaks for sustained resilience.
 - Developing a maintenance plan and protocol along with monitoring will help to be proactive in maintenance and seeking funding.
 - Maintenance critical ingress and egress routes with more extensive treatment prescriptions.

Draft AFSC Project Map



Amador Fire Protection District/Amador Fire Safe Council
Partnership Agreement
Version Date: 11/15/2025

This partnership agreement is entered into by and between the Amador Fire Protection District (AFPD), hereinafter referred to as AFPD, and the Amador Fire Safe Council (AFSC), hereinafter referred to as AFSC, effective XX, 2025, with project work covered in retrospect from May 2025.

Purpose:

This document establishes a partnership between AFPD and AFSC to coordinate in the implementation of fire prevention and education programs within Amador County. Through the implementation of this partnership AFPD and AFSC will work to promote fire prevention, education, and forest health management practices within the county. Programs will include, but are not limited to:

- Program Planning
- Public Workshops
- Educational Materials
- Technical Assistance
- Mapping
- Grant Writing
- Project Oversight and Management
- Administration Duties

Agreement:

The AFPD and AFSC have the common mission of serving Amador County through fire prevention through education and fire mitigation.

The AFPD and AFSC recognize the need to work collaboratively in the development and implementation of fuels management and public outreach and education programs within Amador County,

This Agreement shall remain in effect indefinitely, with no fixed expiration date. Any party may withdraw from the Agreement by providing ninety (90) days' written notice of its intent to do so. Upon withdrawal, the departing party shall remain responsible for its proportionate share of any obligations and funding commitments incurred prior to the effective date of withdrawal.

Each Exhibit to this Agreement shall outline the specific projects on which the participating parties are collaborating.

Partnership Management:

Each organization shall appoint one board member or staff, and an alternate, to represent their organization in decisions regarding this Partnership Agreement and its Appendices.

Performance Review/Partnership Review:

Employment decisions and day-to-day employee management will be made exclusively by the AFPD. Issues, concerns, and work assignments regarding staff and/or concerns of failure to perform will be discussed with or presented in writing to AFPD Fire Chief. The AFPD Fire Chief will review these issues and address issues with staff.

Agreement Activities:

Activities of the partnership will be covered under each exhibit. Exhibit can be added and removed through approval of the partnership management appointees.

Payment:

Payment will be invoiced for actual hours worked. Invoices will be submitted to AFSC monthly, hours will be reported by project/grant. Invoice will include a list of activities/tasks accomplished within the invoice period. Further invoice details shall be addressed in each exhibit.

Responsibilities of the Parties:

Each organization shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capacity to implement the tasks described in each project.

Every document prepared under this agreement shall be made available to the other party.

Each organization shall perform the services described in compliance with all applicable federal, state and local laws and regulations and shall possess and maintain all permits, licenses and certificates that may be required for it to perform the services.

Each organization shall defend, indemnify, and hold harmless the other parties including their respective officers, directors, employees, volunteers and agents from and against all claims of third parties and all associated losses to the extent arising out of the party's gross negligence or willful misconduct in performing any of its obligations under this agreement, or a material breach by a party of any of its representations, warranties, covenants or agreements under this agreement.

Each organization shall maintain their own insurance coverage against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this agreement.

Each organization to this agreement shall perform its responsibilities and activities described herein as an independent party and not as an officer, agent, servant, or employee of any of the other parties hereto. Each organization shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any.

All personnel assigned by either the AFPD or the AFSC to perform work under this Agreement shall remain employees or agents of their respective organizations. Nothing in this Agreement shall be construed to create an employment relationship between the staff of one party and the other.

Each party shall be solely responsible for the payment of all applicable state and federal taxes, benefits, and insurance for its own employees and agents. Each party further agrees to provide workers' compensation insurance for its personnel and to hold harmless and indemnify the other party from any claims, liabilities, or expenses arising from injury, disability, or death of its employees or agents in connection with activities under this Agreement.

Additional responsibilities of each organization may be detailed and agreed upon for each project/staff position that is incorporated via the appendices.

This writing and the documents incorporated herein represent the sole, entire, exclusive and integrated agreement between the parties concerning the services, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this agreement or in the incorporated documents shall be valid or binding. This agreement may be amended only by a subsequent written amendment approved and executed by all parties.

This agreement shall bind and inure to the benefit of the assigns of the parties; however, each organization shall not subcontract, assign or transfer this agreement or any part of it without the prior written consent of AFPD and AFSC.

All notices which may be or are required to be given hereunder will be in writing, delivered by messenger or by United States certified or registered mail, postage prepaid, return receipt requested, and will be deemed received upon the date of delivery to the address of the party to receive such notice as set forth below, as evidenced by execution of the return receipt.

If to AFPD: Fire Chief
Amador Fire Protection District
810 Court Street
Jackson, CA 95642

If to AFSC: Board Chair
Amador Fire Safe Council
PO Box 1055
Pine Grove, CA 95665

X

John Heissenbittel
Board Treasurer

X

Chief
AFPD

Amador Fire Protection District/Amador Fire
Safe Council Partnership Agreement –
Appendices List
Version Date: 11/15/2025

Appendix 1: Shared Staff –AFPD FireWise Community Support

DRAFT

**Appendix 1: Shared Staff –AFPD/ FireWise Community Support and Outreach
May 2025 – June 2026**

Office Space: AFPD will be providing office space which will include a desk and access to phone, computer, internet, and printer. If AFSC wants to provide email address/AFSC phone for staff this will be paid for by the AFSC.

Equipment/software cost: General office equipment will be provided by AFPD. If materials/software specific to AFSC are needed. This will be invoiced to AFSC following approval.

Staffing: AFPD will provide staffing in the form of either employees or contractors. Staff will report directly to AFPD.

Invoicing: AFPD will be responsible for invoicing to the AFSC for reimbursement. The AFPD will prepare monthly invoices including hours worked and a summary of activities completed; all hours will be assigned to an active grant/project. Quarterly Reporting due on the 15th of a reporting month, the month after the end of the quarter. See ‘Quarterly Report Requirements’ document for further details and report template.

Funding Acknowledgment: All fliers and outreach material created in full or in part through this funding should have the AFSC logo and the following statement: *“Funding for this project was provided, in part, by a grant from the California Department of Forestry and Fire Protection as part of the California Climate Investments Program, through the California Fire Safe Council.”*

Scope of Work:

- Develop and maintain partnerships with stakeholders and organizations. Facilitate, plan, and participate in partnership meetings.
- Provide general FireWise Program support through development of resources, tools, and general program planning. Provide planning and support in coordination with AFSC FireWise Support Program Staff.
- Provide one-on-one and group guidance for FireWise Communities through the application process. This includes: planning meetings, outreach meetings, coordination/review of planning documents, development of mapping, and planning/coordination of community events.
- Provide one-on-one and group guidance for established FireWise Communities. This long-term support will include involvement in the FireWise Forum and creating on-going training, education/outreach planning for Fire Wise Communities.
- Develop and facilitate general education/outreach opportunities for fire prevention and fire preparedness, such as workshops and townhall meetings.
- Developing content for social media, websites, newsletters, and other outreach materials.
- Provide details for grant reporting including: lists of meetings and task completed, meeting sign-in sheets, event photos, copies of created outreach materials.
- Include necessary grant funding language on all created outreach materials.
- General duties: Lead for FireWise phone calls, emails, developing invoices and reporting for AFPD staff.

Compensation:

FireWise Community Support	\$XXX/hour
Travel Reimbursement	Standard IRS Rate Per Mile
Total Budget (maximum for labor and expenses)	\$10,000

Quarterly Reporting Requirements

Quarterly Reporting due on the 15th of a reporting month, the month after the end of the quarter. Reports include invoicing, quantitative reporting, narrative summary, and supporting documentation. Report should be provided using the format below in a word document.

Quantitative Summary of Activities:

- # of public reached through in person outreach efforts (meetings, hosted events)
- # of public reached through educational materials distribution (mailers, fliers)
- # of public reached through online efforts (social media, email, e-newsletters)
- # of events hosted
- # of events attended that were not directly hosted by your organization
- # of original materials (outreach, marketing, educational) produced
- # of community plans completed/updated
- # of current FWC assisted
- # of potential FWC assisted
- # of newly registered FWCs

Narrative Summary of Activities:

- Provide a list of outreach events hosted, include date, estimated attendance per event, and a short description of each event
- Provide a list of outreach events attended, include date, estimated attendance per event, and a short description of each event
- Provide a list of outreach materials, including date created, and a short description of each outreach material.
- List current FWC assisted, with a short description of assistance
- List potential new FWC assisted, with a short description of assistance
- List newly registered FWCs
- Provide at least one key success from reporting period
- Provide at least one lessons learned from reporting period
- Are there any obstacles, challenges faced, best practice takeaways, or other observations you can share

Supporting Documents:

- Provide any fliers for events hosted in whole or in part with this funding. Fliers should have the AFSC logo and the following statement: *"Funding for this project was provided, in part, by a grant from the California Department of Forestry and Fire Protection as part of the California Climate Investments Program, through the California Fire Safe Council."*
- Provide sign-in sheets for events when available.
- Provide photos from events
- Provide outreach materials created in whole or in part by this funding. Fliers should have the AFSC logo and the following statement: *"Funding for this project was provided, in part, by a grant from the California Department of Forestry and Fire Protection as part of the California Climate Investments Program, through the California Fire Safe Council."*
- Provide community plan created, in part or in full, with this funding

Ongoing Projects

Project	Update
Tiger Creek/Crestview Forest Health	Project is completed; staff is working on closeout documentation and final report.
AmCo Stewardship Forest Health	BLM and AFSC staff are working to designate additional parcels to treat to spend remaining grant funds. AFSC will purchase and install a gate on the Buckhorn Unit to help mitigate trespass issues. AFSC Project Committee has directed staff to pursue treatment of two additional parcels adjacent to the Buckhorn unit and add additional acreage to the Thompson Ridge Project. BLM is helping to acquire NEPA compliance on all units. The federal shutdown has halted this process, with the shutdown over we are hoping to get moving forward with implementation.
River Pines Fuel Break Butte Mtn Fuels Reduction Rendic Fuel Break NOE	Environmental surveys and CEQA documentation are complete, the ARCD (lead agency) approved and filed the NOE for Butte Mtn. The Projects Committee approved sole sourcing the 50 acres to Krisman Enterprises. Work is anticipated to start in December and be completed prior to February 2026. GL is starting the process to conduct surveys on the Rendic project.
Volcano Hills Fuel Break	Environmental surveys and CEQA documentation are complete, the ARCD (lead agency) approved and filed the NOE. The RFP has been released; work is anticipated to start December 2025. TB hosted a Townhall in Volcano on October 22 nd .
Upper Jackson Gate Fuel Break	Project is completed. Staff is working on project closeout, posting of project signage, and the final report.
Community Wildfire Protection Plan	The Working Group Meeting and Steering Committee are holding monthly meetings. TB and SIG has worked with the Board of Supervisors to host townhalls in each district in late October and early November. There is a community survey available for the public to submit concerns and priorities to the CWPP committee. The CWPP website is live and includes information about how to participate in the process, view mapping, and review meeting information. Amador County CWPP - Amador Fire Safe Council
Internal and Countywide Mapping	TB, TZ, and GL have participated in GIS Training. Past projects are mapped, and the team is working to make sure GIS information is consistent and sharable and will be included in the CWPP process. TB is leading the effort with the GIS consultant to continue the building out of the AFSC internal project mapping system.
Maintenance and Monitoring Protocol	GL has participated in SNC/RFFCP Monitoring Protocol Training and the team is working to finalize first draft of protocol to present to the AFSC Projects Committee.
AFSC Project Committee	AFSC Project Committee focused on strategic planning at the November meeting and worked on mapping priority projects. Projects Committee Meeting Notes included in board packet.
Coordinator Grant	AFSC hosted the annual ACCG Field Tour, see attached summary. AW hosted CaFSC staff and provided an update on the Coordinator Project.

2025 AFSC Projects (funded)

Grant	Funder	Budget
Amador County Fire Resiliency Project Treatment on BLM/nearby properties treatment, connect to fuel breaks (230 acres)	BLM Fuels Management	\$999,233

Project	Project Lead
Jackson Gate/Kennedy Mine Fuel Break	Gordon Long
Volcano Hills Fuel Break	Todd Bertwell
Rancheria/Thompson Ridge Fuel Break	Gordon Long
AmCo Stewardship Project	Gordon Long
River Pines Fuel Break (Rendic/Butte Mtn)	Gordon Long
Upper Jackson Gate Fuel Break	Gordon Long
Tiger Creek/Crestview Forest Health	Gordon Long/Amanda Watson
County-wide Community Wildfire Protection Plan (CWPP) development	Todd Bertwell
Internal Project Mapping system/Community facing map web apps	Todd Bertwell/Amanda Watson
County-wide Collaboration	Amanda Watson
Countywide mapping system	Todd Bertwell/Amanda Watson
County-wide monitoring protocol and maintenance intervals	Gordon Long/Amanda Watson

Current Grant Applications

Project	Current Grant Application	Amount Requested
Rendic Community Fuel Break (109 acres)	Submitted to Calfire WP (8/5)	\$511,610
Mt. Crossman Community Fuel Break (75 acres)	Submitted to CalFire WP (8/5) Submitted to SNC, invited to submit full proposal (7/30)	\$390,390
Community Fuel Break Program - Continuation to the planning of community projects.	Submitted as a goal of all community fuel breaks grants (Rendic and Mt. Crossman)	N/A
Continuation of Ingress/Egress Implementation (35 miles)	Submitted to CalFire WP (8/5) Developing application to SNC	\$697,125
Amador Fuel Break Maintenance Strategy and Coordination Project AFSC will provide planning and coordination for maintenance projects that Calfire Crews will implement as crews are available.	Submitted to CalFire WP (8/5)	\$498,355

AMADOR COUNTY COMMUNITY WILDFIRE PROTECTION PLAN

COMMUNITY PARTICIPATION SURVEY

Amador County residents unable to attend any of the scheduled Town Hall meetings regarding planning of the current CWPP are able to utilize the provided survey as an outlet for input and collaboration through the link listed below:



www.amadorfiresafe.org/community-participation-survey-amador-county-cwpp

QUESTIONS?: todd@amadorred.org

More information:
[www.amadorfiresafe.org
/amador-county-cwpp](http://www.amadorfiresafe.org/amador-county-cwpp)



September 17th 2025 AFSC Hosted ACCG Field Tour Photos



September 17th 2022 AFSC Hosted ACCG Field Tour Photos



September 17th 2022 AFSC Hosted ACCG Field Tour Photos



September 17th 2025 AFSC Hosted ACCG Field Tour Photos



Filming a short video with SNC regarding the Tiger Creek Fuel Break and the Tiger Fire.



Filming a short video with SNC regarding the Tiger Creek Fuel Break and the Tiger Fire.

