



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



May 20th, 2020
3:00-5:00

Due to concerns about health and the need to maintain social distance, this meeting will be help remotely.

If interested, please call +1 916-710-8420 PIN: 112 370 033#

If you choose to attend via video conference, go to: meet.google.com/qzj-hzbn-cvo

AGENDA

1. Approve/Modify Agenda*
2. Approve/Modify March Minutes*
3. Introductions
4. Treasurers Report (John)*
5. Coordinator Report (Amanda)
 - a. Outreach Opportunities
 - b. Project Updates
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship – Mokelumne Community Forest
 - iv. Amador County Collaborative Ingress, Egress, and Education Project
 - v. 2020 Community Project Ranking Update
6. Discussion and Approval FY2020/2021 budget development*
7. Fire Safe Ordinance Committee (Connie)
8. Evacuation Route Committee Update (Amanda)
9. Central Sierra Emergency Preparedness Group Update (Frank)
10. AlertWildfire Cameras Project Update (Frank)
11. Public Comment
12. Other items/adjourn



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April 15th, 2020

Via Conference Call/Google video conf. due to COVID-19

3:00-4:15

MINUTES

Present: Connie Gonsalves, John Heissenbuttel, Gary Thomas, Pat Minyard, & Jay Francis

Staff: Amanda Watson

Public: Jerry Scott, Kayla Dale, Sue Wilson, Patrick Crew

1. Approve/Modify Agenda - Pat called the meeting to order at 3:05 pm. Agenda approved unanimously.
2. Approve/Modify March Minutes – March minutes as distributed were approved unanimously.
3. Introductions – Amanda listed all who were on the call/Google video conference
4. Treasurers Report – JH gave the final report for the 2019/20 fiscal year. Ended the month/year with \$160,587.08 in the bank. Report was approved unanimously.
5. Coordinator Report -
 - a. Outreach Opportunities - Efforts continue to be on hold due to Social Distancing requirements
 - b. Project Updates – See April Coordinator Report for specifics
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship – Mokelumne Community Forest
 - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Discussion of FY2020/2021 budget development – JH submitted proposed budget. Discussion about changing fiscal year to coincide with calendar year. All agreed this would make things clearer. John will confirm no hang-ups with the Bookkeeper. PM suggested notifying granting organizations to let them know. JH also advised we will establish separate bank accounts for each grant thereby eliminating the possibility of accidentally co-mingling funds. Administration fees from each grant will be deposited into our General Fund account.
7. Fire Safe Ordinance Committee - John has submitted a draft to Greg Gillott but has not yet heard back.
8. Evacuation Route Committee Update - Cindy Engel stated that CalFire staff has ground-truthed the area west of Hwy 49. ACSO would like to have a copy of the map data by the end of May for their emergency needs. AW and Cindy will schedule an Evacuation Route Committee for review of the maps.
9. Election/Re-election of Board Members – After reviewing the information that Amanda had collected and distributed, we agreed to have 4 members serve odd year renewals (John, Connie, Pat & Paul) and 4 members serve even-year renewals (Gary, Frank, Richard & Jay). Nominations and election should be moved to the November meeting each year to coincide with new fiscal year.
10. Central Sierra Emergency Preparedness Group Update – No update available

11. AlertWildfire Cameras Project Update - No update available

12. Public Comment - Jesse Plummer from USFS was hoping to give an update on their projects but their work has been restricted due to COVID-19

13. Other items/adjourn - None

Meeting Adjourned 4:15 pm

AFSC 2020 Calendar Year Budget

FY 2019/2020 AFSC Budget
April 1, 2020-Dec 31, 2020

Income and Expense Actuals
YTD FY April 1 – Dec 31 2020
Apr 1 - Apr 30, 2020

Assets/Income

Bank Balance	\$ 160,000.	153,784.83	
		<u>Grant Total</u>	<u>Remaining Fundsⁱ</u>
PG&E CEMA Program	75,000. ⁱⁱ	75,000.	75,000.
SNC Tiger Creek Planning	60,000. ⁱⁱⁱ	100,000.	72,800.
SNC Tiger Creek Planning Reimburs.	27,000. ^{iv}		
SNC Tiger Creek Implementation	300,000. ^v	834,125.	834,125.
CAL FIRE Mitchell Mine	423,500. ^{vi}	1,017,239.	827,230.
CAL FIRE Ingress/Egress	200,000. ^{vii}	1,044,296.	1,044,296.
SNC Am Co Stewardship	65,000. ^{viii}	95,295.	95,295.
Contributions	250.		
A/I TOTAL	\$1,310,750.		

Expenses

Operating:

302 Depreciation	450.	0.00
305 Service Charges	0	0.00
321 State Filing Fees	85.	0.00
324 Software Licensing	140.	0.00
330 Insurance, D&O	1,500.	0.00
335 Internet Service	0.	0.00
343 Bank Charges	75.	0.00
345 Office Supplies	250.	49.50
346 Postage	400.	55.00
350 Outreach	15,000. ^{ix}	0.00
356 Professional Fees	555.	0.00
365 Telephone	375.	50.00
370 Travel & Entertainment	2,250.	51.23
Total	\$21,080.	\$ 205.73

Contractual:

305 AFSC Coordinator	36,000. ^x	2869.02
306 Coordinator Assistant	6,300. ^{xi}	0.00
310 RPF Professional Forester	71,250.	3437.50
315 Environmental Documentation	86,250.	0.00
320 Groundwork Contracted Labor	696,375.	0.00
311 Bookkeeper	3,000.	290.00
Total	\$899,175.	\$ 6,596.52

TOTAL EXPENSES \$920,255. \$ 6,802.25

January 1, 2021 Bank Account Balance \$84,895.00

ⁱ As of April 1, 2020, before 2020/21 spending.

ⁱⁱ Assumes we receive same amount as previous year.

ⁱⁱⁱ Assumes archeological flagging, owl surveying, AFSC oversight and RPF work.

^{iv} Reimbursement from SNC for work performed.

^v Assumes 100 acres fuel reduction, AFSC oversight and RPF work.

^{vi} 120 acres mastication work currently under contract which is the \$160K advance in bank account, assumes final 100 acres of mastication and 25 acres of hand treatment completed next fall, AFSC oversight and RPF work – actual total of \$583,500.

^{vii} Assumes 10 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.

^{viii} Assumes archeology, botany/wildlife and silvicultural work completed, AFSC oversight and RPF work.

^{ix} Increased significantly to reflect outreach in Ingress/Egress grant.

^x Assumes 80 hours/month @\$50/hour.

^{xi} Assumes 20 hours/month @\$35/hour to financially track and report on grants.

**Amador Fire Safe Council
Coordinator Monthly Report
May-20**

Date Range: April 15th 2020 - May 19 2020

Project	Update	Future Planned Actions
Mitchell Mine	Work Completed on Hamricks Grade (Bob Fine). Moonlight Ridge almost completed as of Tuesday (Summitt Forestry). East Lupe 75% completed (Krisman) Bates Road and West Lupe have not yet been started. Homestead (Rich Stevens) likely to be completed in a few days. All projects estimated to be completed the end of June.	Continue to amend project map for fuel break expansion throughout the project
	Meeting with BLM and Calfire to schedule CalFire work.	
Tiger Creek Fuel Break	Researching arch site flagging contract and BLM requirements.	Follow up on CEQA approval. Complete progress report/invoicing
	Beginning project execution planning, arch site identification/flagging and bird surveys to be conducted. We decide to continue to work off of planning funding and not close out the project yet.	
	CEQA documentation completed and submitted to SNC (Lead Agency).	
AmCo Stewardship - Mokelumne Community Forest	Awarded: Planning grant awarded: \$93,504. 431 acres. A total of 9 project areas on BLM property. Funding source: SNC Forest Health Grant Program.	Planning meeting with Jan Bray and Grants Committee scheduled for 3/18
Amador County Collaborative Ingress, Egress and Education Plan	Awarded: Implementation Grant funding awarded; \$1,044,296 to treat 60 miles of road. Contract will likely be signed in September 2020.	Continue project planning
	Held Grant/Project Committee Meeting, began project ranking.	Complete Project Ranking
General AFSC Outreach	Calfire Town Hall Dates: Cancelled due to COVID 19	Update Facebook page Update AFSC website
	All public meetings currently postponed.	Develop Outreach: Annual Report/Evacuation Maps
Grant Opportunities	CA FSC grant 2020 SFA Grant. Due June 18th. The maximum grant application request cannot exceed \$200,000 federal grant dollars. The maximum amount of applications that can be submitted is two (2) by a single organization	
	2020 PG&E Grant. Application submitted for \$100,000 for ingress/egress projects	
Title 3		
Administration		