



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



September 15th, 2021

3:00-5:00

19888 Church Street, Pine Grove (Behind to the Pine Grove Park)

Volcano Communications Tech Center

Gates for both parking lots will be available

AGENDA

1. Approve/Modify Agenda*
2. Approve/Modify August Minutes*
3. Introductions
4. Treasurers Report (John)*
5. Coordinator Report (Amanda)
 - a. Project Updates
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship – Mokelumne Community Forest
 - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Grants Committee Update (John/Amanda)
 - a. CAFSC County Coordination Grant
 - b. Pine Acres Maintenance Grant
 - c. Partner Grants
7. AFSC Meeting Location Discussion*
8. Fire Safe Ordinance Committee (Connie)
9. AlertWildfire Cameras Project Update (Frank)
10. Amador County 5-year Economic Development Plan (Frank)
11. FireWise Community Groups Update (Dick)
12. Public Comment
13. Other items/adjourn

*Action items



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August 18 2021

Jackson Civic Center

3:00-5:00



MINUTES

Present: John Heissenbuttel, Pat Minyard, Dick Stamm, & Susan Peters

Staff:

Public:

1. Approve/Modify Agenda – Pat called the meeting to order at 3:10 p.m. The proposed Agenda was approved unanimously.
2. Approve/Modify August Minutes – The July 2021 minutes as distributed were approved unanimously.
3. Introductions – Board members and public introduced themselves.
4. Treasurers Report – John reported that as of **7/31/21** we had an account balance of **\$108,362** and are awaiting advances on our active grants.
5. Coordinator Report – see attached Coordinator Report for specifics.
 - a. Project Updates
 - i. Mitchell Mine Fuel Break – Currently determining how much the Pine Grove camp can complete. Have money to hire additional help if necessary.
 - ii. Tiger Creek Fuel Break – RFP is ready to go out. SNC has given us additional funds to make one united fuel break between Amador and Calaveras.
 - iii. Amador County Stewardship – Environmental work has been submitted to BLM so we can complete Phase I.
 - iv. Amador County Collaborative Ingress, Egress, and Education Project – \$2M from Calfire to complete the clearing project pending approval of the environmental documents.
6. Grants Committee Report – Received a California FSC grant for up to \$170,000 that will cover Amanda and assistants. The job descriptions for the assistants have gone out and interviews are expected to happen by the end of the month. RCD is helping with the interviews.
7. Fire Safe Ordinance Committee – Supervisor Brown provided the Council with an update on the ordinance. The County is working with Calfire on implementation and financial responsibility.
8. AlertWildfire Cameras Project Update – No report.
9. Amador County 5-year Economic Development Plan – No report.
10. Firewise Communities Groups – Dick reported that 12 more communities have expressed an interest in the Firewise USA® Communities program – five of them seem serious. Dick also provided the Council with a sample evacuation flyer from Rossmoor in Walnut Creek. The Council may want to consider producing something similar.

11. Public Comment – John shared with the audience the fuel break project on BLM land.

Supervisor Brown explained the Forest Service policy regarding managing fires and not waiting to respond during fire season. The Board will discuss this issue at their next meeting. Supervisor Brown also gave an update on the Caldor Fire.

12. Other items/adjourn – No other items.

Meeting Adjourned at 3:49 pm

AFSC 2021 Calendar Year Budget

**FY 2019/2020 AFSC Budget
Jan 1 – Dec 31 2021**

**Income and Expense Actuals
FY Jan 1 – Dec 31 2021
Jan 1 – August 31, 2021**

<u>Assets/Income</u>		9/11/2021 Balance	
Bank Balance Combined		\$116,059.27	277,978.41
Unrestricted Bank Balance	\$ 80,000.	35,525.26	5,725.17
Mitchell Mine x4206		21,440.00	4,400.22
PG&E x4255		288.23	288.23
Tiger Creek x4222		49,796.59	267,336.77
SNC Am Co Stwd x4230		9,009.19	228.02
PG&E CEMA Program	75,000. ⁱ	\$ 75,000.00	
SNC Tiger Creek Planning	38,000. ⁱⁱ	38,000.00	
SNC Tiger Creek Implementation	440,000. ⁱⁱⁱ	\$440,000.00	
CAL FIRE Mitchell Mine	435,000. ^{iv}	\$176,112.36	
CAL FIRE Ingress/Egress	365,900. ^v	\$365,900.00	
SNC Am Co Stewardship	82,000. ^{vi}	\$ 82,000.00	
Defensible Space	10,000. ^{vii}	\$ 10,000.00	
Contributions	250.	\$ 250.00	
A/I TOTAL	\$1,526,150.	\$1,187,262.36	
<u>Expenses</u>			
Operating:			
302 Depreciation	450.	0.00	
305 Service Charges	0	0.00	
321 State Filing Fees	85.	0.00	
324 Software Licensing	140.	0.00	
330 Insurance, D&O	1,600.	0.00	
335 Internet Service	0.	288.80	
343 Bank Charges	100.	160.00	
345 Office Supplies	1,500.	551.12	
346 Postage	400.	0.00	
350 Outreach	20,000. ^{viii}	747.80	
356 Professional Fees	1,200. ^{ix}	475.00	
365 Telephone	375.	194.00	
370 Travel & Entertainment	2,250.	725.94	
Total	\$26,080.	\$3,142.66	
Contractual:			
305 AFSC Coordinator	41,200. ¹	18,370.91	
306 Coordinator Assistant	6,300. ²	0.00	
310 RPF Professional Forester	170,000.	41,183.01	
315 Environmental Documentation	110,000.	18,456.00	
320 Groundwork Contracted Labor	1,043,000.	472,942.34	
311 Bookkeeper	3,000.	1,924.65	
	\$1,373,500,	\$552,876.91	
TOTAL EXPENSES	\$1,399,580.	1/1/22 Bank Balance \$206,570.	

¹ Assumes 80 hours/month @\$50/hour. Also includes back pay for raise approved 4/20.

² Assumes 20 hours/month @\$35/hour to financially track and report on grants.

ⁱ Assumes we receive same amount as previous year.

ⁱⁱ Assumes archeological flagging, owl surveying, AFSC oversight and RPF work.

ⁱⁱⁱ Assumes 180 acres fuel reduction, AFSC oversight and RPF work. 140 acres currently under contract

^{iv} 75 acres mastication work currently under contract which will complete all mastication under project. Complete handwork in fall 2021. Includes project oversight and RPF.

^v Assumes 20 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.

^{vi} Assumes archeology, botany/wildlife and silvicultural work completed, AFSC oversight and RPF work.

^{vii} To be complete by 5/21

^{viii} Increased significantly to reflect outreach in Ingress/Egress grant. This includes financial assistance for organizers of Fire Wise Communities.

^{ix} We owe tax returns for 2019 and 2020.

Amador Fire Safe Council
Coordinator Monthly Report
Sep-21

Date Range: August 13th 2021- September 14th 2021

Project	Update	Future Planned Actions
Mitchell Mine	Advance funding received Developing RFP for final phase.	Writing RFP for Phase 4 handwork
	Meeting with RPF, identified high priority areas for final phase of treatment. All handwork, will release RFP the last week in September and make selections in mid-November.	Schedule Maintenance Planning Meeting
	Maintenance Agreement Signed	
Tiger Creek Fuel Break	Phase 1 RFP will be released the last week of September, this will consist of the remaining mastication work on the Tiger Creek Project. Selections will be made mid-November.	Writing RFP for Phase 2 of Mastication work/handwork
	Working to expand work South, BLM property in Calaveras County. Selected Contractor.	Writing Contract for Tiger Creek South
	Invoicing/2nd advance submitted.	
	Tiger Creek Expansion Grant fully executed. Working on meeting with SNC Tribal Liaison and Wilton Rancheria.	
AmCo Stewardship - Mokelumne Community Forest	Awaiting Final NEPA document approval from BLM. Concept proposal for implementation has been written, will submit to SNC when funding available.	Submit final NEPA to SNC.
		Submit implementation grant
Amador County Collaborative Ingress, Egress and Education Plan	Cindy developed maps and spreadsheets for projects. Some groups are working on getting ROEs. County has submitted 22 miles of road section for treatment. This will be our Phase 1. County CEQA allows us to work on County Roads.	Draft letters to individuals along county roads/ start collecting ROES.
	Phase 1 RFP will be released the last week of September, this will Selections will be made mid-November.	Write/release RFP
	RPF completed paperwork for CEQA development for private roads work, working with Calfire to review and complete.	Host Evac. Committee Meeting
Grant Opportunities	AFSC Awarded Calfire grant for Pine Acres Grant	John is drafting/AW will submit the CAFSC grant
	Tiger Creek Expansion grant application approved for funding	
	CAFSC County Coordinator Grant John developed grant and AW is reviewing and will submit.	
	Communications Grant for \$5000 submitted to cover technology (hardware/software) for communication/outreach.	